



Service Point Reference Sheet

For Online, Remote Learning, & Emergency Situations

****Must be sent to executive board for uploading to Social Media****

Task	Points	Requirements
Promoting ASO Social Media (Instagram, Twitter, Remind, Etc)	1 pt per individual contacted	New follower should be on one of the ASO accounts & screenshot of contact must be submitted for point to be given
CANVAS Class ASO Announcements/Discussion	2 pts per announcement (max of 4)	Screenshot of announcement must be shown
Flyers promoting ASO related activity	2 pts	Email to Advisor for approval & Executive Board for Social Media posting
Faculty or Program or Professional Interview	5pts	**Conduct an interview
ASO Counseling Appointment	5pts	Meet with Advisor to review Academic progress
Video/Vlog	4 pts	**Create a video/vlog that lightens mood
Interactive Event/Activity	3pts	**Create activity that students can remotely participate in (bingo, Kahoot, jeopardy)
Promote donations to non-profits	2pts	**Show flyer, announcement, or screenshot of receipt if donating yourself
“How to” video	5pts	**Create video on how to access ASO resources or other community resources (i.e. scholarship application, ASO resources page)
Senate Bill	2-4pts	2 pts for EFC & 2 for Senate presentation
Attending ASO Online Meetings	1pt	Verified by Senate chair during roll call
Assigned Tasks from Executive Board	5pts	Specific tasks requested by Executive Board
Shared Governance Online Meetings	3pts	Shared Governance report is required
ASO Online Conferences	5pts per day	Conference agenda & report required
Committee Meetings	2pts	Attendance verified by committee chair
Committee Chairman	5pts	Agenda Required
*Senate Pro-Tempore *EFC Representative *Parliamentary *Events and Publicity	5pts upon satisfactory completion	Must check with Advisor at the end of Semester for determination of satisfactory completion